



How to obtain an EIN Employer Identification Number (EIN) Online:

Como obtener un numero de Identificación Patronal (EIN) a través del internet:

Go to this link and click /Vaya a esta pagina y escoja: **APPLY ONLINE NOW**

<https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>

Once you open the link, proceed to apply by clicking on the button shown here:

Una vez abierta la pagina, proceda a aplicar escogiendo el boton ilustrado aqui: **APPLY ONLINE NOW**

Apply for an Employer Identification Number (EIN) Online Español

Hours of operation: Monday through Friday 7 a.m. to 10 p.m. Eastern Time

1 Determine Your Eligibility...

- You may apply for an EIN online if your principal business is located in the United States or U.S. Territories.
- The person applying online must have a valid Taxpayer Identification Number (SSN, ITIN, EIN).
- You are limited to one EIN per responsible party per day.


2 Understand the Online Application...

- You must complete this application in one session, as you will not be able to save and return at a later time.
- Your session will expire after 15 minutes of inactivity, and you will need to start over.

3 Submit Your Application...

- After all validations are done you will get your EIN immediately upon completion. You can then download, save, and print your EIN confirmation notice.

Apply Online Now >



Individuals will need to select **"Sole Proprietor"** then click continue

Individuos deben seleccionar **"Sole Proprietor"** y luego escoger **"Continue"**.

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

What type of legal structure is applying for an EIN?

Before applying for an EIN you should have already determined what type of legal structure, business, or type of organization is being established.

Choose the type you are applying for. If you don't see your type, select "View Additional Types."

- Sole Proprietor**
Includes individuals who are in business for themselves and household employers.
- Partnerships**
Includes partnerships and joint ventures.
- Corporations**
Includes S corporations, personal service corporations, real estate investment trusts (REIT), regulated investment conduits (RIC), and settlement funds.
- Limited Liability Company (LLC)**
A limited liability company (LLC) is a structure allowed by state statute and is formed by filing articles of organization with the state.
- Estate**
An estate is a legal entity created as a result of a person's death.
- Trusts**
All types of trusts including conservatorships, custodianships, guardianships, irrevocable trusts, revocable trusts, and receiverships.
- View Additional Types, Including Tax-Exempt and Governmental Organizations**
If none of the above fit what you are establishing, there are several others to choose from.

Help Topics

[What if I do not know what type of legal structure or organization to choose?](#)

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Individuals will need to select "Sole Proprietor" on the next page then click continue

Individuos deben seleccionar "Sole Proprietor" en la proxima pagina y despues "Continue".

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EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

You have chosen Sole Proprietor.

Sole proprietor includes individuals who are in business for themselves, or household employers. Read the descriptions below and choose the type for which you are applying.

- Sole Proprietor** 
A sole proprietorship is a business that has only one owner and is not incorporated or registered with the state as a limited liability company (LLC). A sole proprietor can be a self-employed individual or an independent contractor. Sole proprietors (self-employed individuals) report all business income and expenses on their individual tax returns (Form 1040, U.S. Individual Income Tax Return, Schedule C, E, or F). A sole proprietor may or may not have employees.
- Household Employer**
You are a household employer if you have hired someone to do household work and that worker is your employee. Household employees include: babysitters, nannies, au pairs, cleaning people, housekeepers, maids, drivers, health aides, private nurses, caretakers, yard workers, and similar domestic workers.

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Help Topics
? What is Form 1040?

Individuals will need to "Confirm" on next page by clicking continue

Individuos deben "Confirmar" en esta pagina y despues "Continue".

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EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Please confirm your selection.

Confirm your selection of **Sole Proprietor** as the type of structure applying for an EIN.

What it is...

- A sole proprietorship is a business owned by one individual.
- A sole proprietor can be a self-employed individual or an independent contractor.
- All business income and expenses are reported on the individual's federal income tax return.
- A sole proprietor may or may not have employees.

IMPORTANT: A sole proprietor may have only one EIN, regardless of the number of businesses you own or operate. If you already have an EIN, you must use that number for all of your sole proprietor businesses.

What it is not...

- The business cannot be incorporated or registered with the state as a limited liability company (LLC).

If you need to change your type of structure, we recommend that you do so **now**, otherwise you will have to start over and re-enter your information. Additional help may be found by reviewing all types of organizations and structures before making your selection.

<< Change Type Continue >> 

Individuals will need to choose "Banking Purposes" then click continue. Banking Purposes is the closest to the reason for obtaining the EIN (to satisfy banking requirements or "local law")

Individuos deben de escoger "Banking Purposes" y depues continue. Banking Purposes es la respuesta mas cerca de la razon de obtener el EIN (para satisfacer requisitos de "ley bancarias")

IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identify 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Why is the Sole Proprietor requesting an EIN?

Choose **one** reason that best describes why you are applying for an EIN.

- Started a new business**
Select this option if you are beginning a new business.
- Hired employee(s)**
Select this option if you already have a business and need to hire employees.
- Banking purposes**
Select this option if the reason for applying for the EIN is strictly to satisfy banking requirements or local law.
- Changed type of organization**
Select this option if you are changing the type of organization you currently operate, such as changing from a sole proprietor to a partnership, changing from a partnership to a corporation, etc.
- Purchased active business**
Select this option if you are purchasing a business that is already in operation.

Continue >>

Help Topics

- [? I do not see my reason for applying here. What should I choose?](#)
- [? What if more than one reason applies to me?](#)

Individuals will need to fill out below then choose "I am the sole proprietor" then click continue.

Individuos deben escoger "I am the sole proprietor" y despues "Continue".

IRS.gov Help | Apply for New EIN | Exit

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Please tell us about the Sole Proprietor.

* Required fields
Must match IRS records or this application cannot be processed.
The only punctuation and special characters allowed are hyphen (-) and ampersand (&).

First name * John

Middle name/initial T

Last name * Smith

Suffix (Jr, Sr, etc.) Select One

SSN/TIN * 123 - 45 - 6789

Choose One: *


- I am the sole proprietor.
- I am a third party applying for an EIN on behalf of this sole proprietor.

Before continuing, please review the information above for typographical errors.

<< Back Continue >>

Individuals will need to fill out below then choose continue.

Individuos deben de llenar abajo y despues escoger "Continue".

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EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses 4. Details 5. EIN Confirmation

Where is the Sole Proprietor physically located?

* Required fields

The only special characters allowed for street and city are - and /.
Note: Must be a U.S. address. Do not enter a P.O. box. [For military addresses click here.](#)

Street *

City *

State/U.S. territory *

ZIP code *

Phone number * - -

Do you have an address **different** from the above where you want your mail to be sent? * Yes No

Before continuing, please review the information above for typographical errors.



Please leave blank for individuals – enter county, state and current month and year then continue

Individuos dejen blanco – llene el condado, estado, y mes y año actual y despues "Continue".

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

Tell us about the Sole Proprietor.

* Required fields

The only punctuation and special characters allowed are hyphen (-) and ampersand (&).
The trade name may not contain an ending such as 'LLC', 'LC', 'PLLC', 'PA', 'Corp', or 'Inc'.

Name of Sole Proprietor


Trade name/Doing business as (if different from name)

County where Sole Proprietor is located *

State/Territory where Sole Proprietor is located *

Sole Proprietor start date *

Before continuing, please review the information above for typographical errors.



Please check "No" on all and then continue
Favor de escoger "No" en todos y despues "Continue".

 [Help](#) | [Apply for New EIN](#) | [Exit](#)

EIN Assistant

Your Progress: 1. Identify ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

Tell us more about the Sole Proprietor.

* Required fields

Does your business own a [highway motor vehicle](#) with a [taxable gross weight](#) of 55,000 pounds or more? * Yes No

Does your business involve [gambling/wagering](#)? * Yes No

Does your business need to file [Form 720](#) (Quarterly Federal [Excise Tax Return](#))? * Yes No

Does your business sell or manufacture alcohol, tobacco, or firearms? * Yes No

Do you have, or do you expect to have, any [employees who will receive Forms W-2](#) in the next 12 months? * (Forms W-2 require additional filings with the IRS.) Yes No

Before continuing, please review the information above.

[IRS Privacy Policy](#)

Help Topics
[? What is Form 720?](#)



Please check "Other" on next page then continue.
Favor de escoger "Other" en la proxima pagina y despues "Continue".


[Retail](#)
Retail store, internet sales (exclusively), direct sales (catalogue, mail-order, door to door), auction house, or selling goods on auction sites.

[Social Assistance](#)
Youth services, residential care facility, services for the disabled, or community food/housing/relief services.

[Transportation](#)
Air transportation, rail transportation, water transportation, trucking, passenger transportation, support activity for transportation, or delivery/courier service.

[Warehousing](#)
Operating warehousing or storage facilities for general merchandise, refrigerated goods, or other warehouse products; establishments that provide facilities to store goods but do not sell the goods they handle

[Wholesale](#)
Wholesale agent/broker, importer, exporter, manufacturers' representative, merchant, distributor, or jobber.

[Other](#) 

Please choose "Other" and fill out "Shipping Vehicle to Puerto Rico" then continue
Favor escoger "Other" y despues llenar con "Shipping Vehicle to Puerto Rico" y despues "Continue".

EIN Assistant

Your Progress: 1. Identity ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details 5. EIN Confirmation

You have chosen Other.

Please choose **one** of the following that best describes your primary business activity:

- Consulting
- Manufacturing
- Organization (such as religious, environmental, social or civic, athletic, etc.)
- Rental
- Repair
- Sell goods
- Service
- Other – please specify your primary business activity: 

[IRS Privacy Policy](#)



Last page: chose "Receive Letter Online" then continue.
Ultima pagina: escoja "Receive Letter Online" y despues continue.

EIN Assistant

Your Progress: 1. Identity ✓ 2. Authenticate ✓ 3. Addresses ✓ 4. Details ✓ 5. EIN Confirmation

How would you like to receive your EIN Confirmation Letter?

You have **two** options for receiving your confirmation letter. Please choose one below:

- Receive letter online.** This option requires [Adobe Reader](#).  You will be able to view, print, and save this letter immediately. It will not be mailed to you. 
- Receive letter by mail.** The IRS will send the letter to the mailing address you provided - allow up to 4 weeks for delivery.

Once you hit Continue you will get a "Confirmation Page" make sure all information is correct then hit "Submit" Next page you will get your EIN number. Please keep in a safe place and use for any future shipments.

Cuando escoja Continue vas a recibir la pagina de "Confirmacion" asegurese que toda la informacion esta correcta y oprima "Submit". En la proxima pagina estara el numero de EIN. Favor de guardar en un lugar seguro y use para todos los embarques futuros.